# MINUTES OF THE

# MEETING OF THE

# AUDIT & COMPLIANCE COMMITTEE THURSDAY, SEPTEMBER 15, 2016 – 12:10 P.M.

Present:

Committee Members

**Ezequiel Flores** 

Marc Levine

Shari Greco Reiches Mary Seminara-Schostok Comptroller Munger

**Board Members** 

Mark Cozzi

Steven Powell

Staff

William Atwood Genette Bacon

Christopher Brannan Johara Farhadieh

Karen Fitts

Tondalaya Lewis-Hozier Katherine Pantano Scott Richards

Alise White

Guests

Burke Burns & Pinelli, Ltd.

Sarah Boeckman

Financial News

Amanda Buchannan

**KPMG** 

Cathy Bauman Anthony Solano

MXO Tech.

Brandon Cabrera

Pensions & Investments

Barry Burr

Public Attendee Leando Lynch

Absent:

Committee Member

None.

#### ROLL CALL

Chairwoman Schostok called the meeting to order at 12:17 p.m.. Mr. Brannan called the roll and noted that a quorum was present.

#### MINUTES OF PREVIOUS MEETING

Board Chairman Levine moved to approve the minutes of the June 16, 2016 Audit & Compliance Committee meeting. Trustee Flores seconded and the motion passed unanimously.

# REPORT OF THE AUDIT AND COMPLIANCE COMMITTEE CHAIR

Chairwoman Schostok stated she had nothing to report.

# REPORT ON THE FISCAL 2016 AUDIT

Mr. Solano and Ms. Bauman, representatives from KPMG, were invited to join the meeting and referred Members to the presentation, "Illinois State Board of Investment Audit Plan June 30, 2016" (Official minutes contain attachment.). The KPMG representatives discussed the audit plan, applicable audit standards, objectives, and the timeline for the audit. Trustee Flores inquired as to whether there have been any findings of note. Ms. Bauman noted that none have been discovered so far. Justice Schostok thanked the representatives for their time and they were excused from the meeting. Justice Schostok further thanked Ms. White and other ISBI Staff for their performance and hard work so far with the audit process.

#### STAFF PERSONAL TRANSACTION REPORTS

Director Atwood reported that there were no exceptions to report to the Staff's Monthly Personal Transaction Statements for the quarter ending June 30, 2016.

#### CONSIDERATION FOR ACCEPTANCE AND FILING OF RECORD OF VOUCHERS

Ms. White stated there was nothing unusual in the vouchers for April, May and June of 2016. Chairman Levine moved to accept and file the Record of Vouchers. Mr. Cozzi seconded and the motion passed unanimously.

# ETHICS MATTERS

#### Placement Agent Contact Report

Ms. Lewis-Hozier referred Members to the memorandum, "Placement Agent Contact Report Q1 2017". (Official minutes contain attachment.) Justice Schostok moved to accept the Placement Agent Contact Report Q1 2017. Comptroller Munger seconded and the motion passed unanimously.

#### FY17 Fiduciary Training Opportunities and Reminder of Board Member Timesheets

Ms. Farhadieh stated that she had been in close contact with Fiduciary Counsel and they planned to organize several educational sessions throughout the fiscal year that include Real Estate, Infrastructure and Deferred Compensation.

Chairwoman Schostok reminded the appointed Members to review and submit their quarterly timesheets to Ms. Lewis-Hozier.

**NEW/OLD BUSINESS** 

None.

**PUBLIC COMMENT** 

None.

# **NEXT MEETING AND ADJOURNMENT**

Chairwoman Schostok stated that the next meeting of the Audit and Compliance Committee would be scheduled for December 15, 2016, official notices to be distributed at a later date. At 12:43 p.m., there being no further business to come before the Committee, Mr. Flores moved to adjourn the meeting. Comptroller Munger seconded and the meeting was adjourned.

Respectfully submitted,

William Atwood, Executive Director